

## Rental Rules

- All dates and times stated on the Application for Use will be strictly enforced.
- Storage of equipment before or after an event will constitute use of the facility, and it must be rented accordingly. The Town of Garner will not accept deliveries on behalf of users.
- The person representing the using group must be at least 21 years of age.
- Alcoholic beverages are prohibited both inside and on the grounds of the facility. Smoking and all tobacco products are prohibited inside the facility. No alterations may be made to the building.
  - Clean up is the responsibility of the user.
- The Town of Garner may deny use of the facility by any user whose proposed activity is illegal or poses a significant threat of damage to the facilities or persons in attendance or that fails to establish responsible supervision. The Town of Garner reserves the right to terminate any rental in progress without a refund.
- The building is not available for public events. No ticket sales at the door allowed.

For a full list of rules, visit [GarnerNC.gov](http://GarnerNC.gov) or the Garner Senior Center during operating hours.



Game Room

## Reserve the Garner Senior Center:

Groups and individuals may reserve the facilities in person at the Garner Senior Center-205 E Garner Road, Garner, NC 27529, by completion of the **Garner Senior Center Application for Use** and **payment** of the appropriate reservation deposit.



## Contact the Garner Senior Center:

### Hours

M-Th: 8am-8pm | Fri: 8am-5pm  
*Weekends and afterhours as scheduled*

### Front Desk

919.779.0122 | [GarnerSeniorCenter@GarnerNC.gov](mailto:GarnerSeniorCenter@GarnerNC.gov)

### Torrey Blackmar

Recreation & Programs Manager  
919.661.6890 | [TBlackmar@GarnerNC.gov](mailto:TBlackmar@GarnerNC.gov)

### Nancy Hulbert

Recreation & Programs Assistant Manager  
919.661.6893 | [Nhulbert@GarnerNC.gov](mailto:Nhulbert@GarnerNC.gov)



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# Facility Rentals

205 East Garner Road  
Garner, NC 27529



**GARNER**  
*A Great Place to Be*  
Parks, Recreation & Cultural Resources





Large Multipurpose/Dining Room



Craft Room

# Rooms & Rates

The Garner Senior Center offers rental space for non-profit events. Rooms are ideal for family reunions, church banquets, wedding receptions, birthday parties, business meetings and more. Security deposit required. Tables and chairs included with room rentals.

## Weekend Rentals

Friday 5-10pm  
Saturday & Sunday 8am-10pm  
3 hour minimum

### Large Multipurpose/Dining Room

\$65/hour | 150 max capacity  
*Includes piano, Smart TV, Podium, AV Screen*

### Fitness Annex

\$70/hour | 214 max capacity  
*Fee does not include equipment/food not permitted*

### Food Service Fee

\$50/event  
*Required if food is being served, includes use of kitchen*



## Weeknight Rentals

Monday-Friday 5-8pm  
2 hour minimum

### Multipurpose Room

\$30/hour | 60 max capacity  
*Audio visual fee: \$25/event*

### Dining Room

\$40/hour | 80 max capacity

### Game or Craft Room

\$20/hour | 30 max capacity

### Food Service Fee

\$50/event  
*Required if food is being served, includes use of kitchen*

# Deposit

A refundable reservation deposit of \$150.00 (weekend) or \$50 (weeknight) per rental is required.

The refundable security deposit will be used to defray the costs of any damages to the facilities, their contents or for any extra cost incurred by the Town arising from use of the facilities by the renting party. Extra costs include but are not limited to, extra use fees, storage fees for overtime use of the facilities, or excessive supervisory costs. The security deposit may be forfeited for violations of the Rules of Use for the facility rented. Payment for cost to the Town in excess of the security deposit will be due in fourteen (14) days from the date of billing.

The security deposit may be deferred for consecutive daily use after the first day's deposit has been paid, unless a deduction from the deposit is required from a previous day. After inspection of the facility, the Security Deposit will be refunded within 14 days.

## Cancellation

Cancellation requests for rentals made more than 90 days in advance will receive a refund, minus \$50. Cancellations between 30 and 90 days before the rental will receive a refund, minus the entire security deposit.

*For more information, visit [GarnerNC.gov](http://GarnerNC.gov) or the Garner Senior Center during operating hours.*

# Reservation Procedures

Reservations for use of the GSC may be made a minimum of 30 days and a maximum of 6 months prior to the requested date of use. No group may have more than two reservations in a 30 day period.

When a rental request is made, a hold will be placed on the requested date of use. An Application for Use will be forwarded to the requesting party. The GSC must receive the completed Application for Use and Reservation Deposit within 14 days of the date the request is made. If the application and required fees are not received by that date, the requested date will be reopened.

All other payments (Use Fee and Food Service Fee) are due 30 days prior to the requested date.

Event times may be changed up to 14 days prior to the requested date. 14 days prior to the requested date the information on the application will be binding. Staff and other arrangements will be made based on information contained on the application.

The Multipurpose Room and Fitness Annex may be available at the same time to different groups based on anticipated attendance of the events. If total attendance exceeds parking lot capacity (based on 2.5 people per car, 102 parking spaces), only one rental will be scheduled.