

TOWN OF GARNER
Parks, Recreation & Cultural Resources
Advisory Meeting Minutes
Date: November 20, 2017

Date and Time: Pursuant to the Bylaws governing the Garner Parks, Recreation & Cultural Resources Advisory Committee, a meeting of the Advisory Committee was held on November 20, 2017 at 6pm.

1. Call to Order and Roll Call: The meeting was called to order at 6:09pm. The committee members present were: Lisa Sullivan– Chair, Bob Deaton- Vice Chair Beverly Adams, Ernestine Durham, Elmo Vance, Chris O'Connor, Byron Wade, Althea Boone and Ken Marshburn, Council Liaison Staff members present were: Rob Smith– Assistant Director, Sara Shaw – Recreation Program Specialist. The committee members absent were: Darlene Duncan and Beverly Adams.
2. Approval of the October Agenda:
 - a. Ms. Durham made the motion to approve the agenda and Ms. Boone seconded the motion.
 - b. The Agenda was unanimously approved by the committee.
3. Approval of the September Meeting Minutes:
 - a. Mr. O'Connor motioned to approve the minutes and Ms. Durham seconded the motion.
 - b. The Minutes were unanimously approved by the committee.
4. Petitions and Comments from the Public:
 - a. Ms. Durham expressed comments from the community about Trick or Treat the Trails and possibly providing tables and chairs for the vendors for an extra cost.
 - b. Mr. Smith commented that the department does provide tables and chairs for an extra fee and that there was often a learning curve with vendors for Trick or Treat regarding set up.
 - c. Ms. Sullivan mentioned the possibility of adding more gators to help with setup.
5. Committee Members Concerns/Comments: None
6. Senior Advisory Committee:
 - a. Ms. Duncan was not present so Mr. Smith gave an update from the Senior Advisory Committee.
 - i. A comment was made by a Senior Advisory Committee member about the lack of shade structure covering the playground at Garner Recreational Park. Mr. Smith commented that including a shade structure was a new trend with playgrounds, which is why many older playgrounds do not have them.
 - ii. Ms. Sullivan mentioned possibly adding it to the next budget cycle, and Mr. Smith commented that it might be best to add it to a park enhancement project.
7. Reports/Discussion Items:
 - a. Recreation Center Update:
 - i. The committee was presented with the report regarding operations at the new recreation center. Mr. Smith went over the highlights with the committee and Ms. Sullivan encouraged everyone to read it thoroughly.

- ii. Ms. Boone commented that she thought the center needed to open earlier on Saturdays and questioned if we had planned for enough staff to operate a building of that size.
 - iii. Mr. Smith responded saying that the plan included part-time front desk in the morning, full time staff during the day, program staff as necessary, 2 front desk people in the evening, and attendants as needed for games.
 - iv. The committee also questioned access fees and what that would cover. Mr. Smith informed the committee that the plan was to have a very minimal access fee to recover some of the cost of the front desk staff.
- b. Department Holiday Programs and Events
 - i. Mr. Smith announced the Town would host its annual Light Up Main celebration on Friday, December 1 and the Christmas Parade on Saturday, December 2.
- c. Director's Report:
 - i. Mr. Smith reported that the October report had been sent out earlier in the week with Agenda and Minutes.
 - ii. Mr. Smith stated that Garner Senior Center had hosted a Thanksgiving meal for approximately 70 seniors. The meal was provided by the Miss. Garner organization and participants were encouraged to bring an unwrapped toy. The Youth and Athletics Team started player evaluations for Youth Basketball and Girls Volleyball. White Deer Park and seen a decline in shelter rentals, which is common for this time of year, but held steady in classroom rentals. The Cultural Arts and Events team is busy with the It's Showtime Series and dinner theater with Shana Tucker.
- d. Citizen Inbox: None
- e. Miscellaneous:
 - i. Mr. Marshburn recommended the committee look into join L'Ecole and take advantage of the performances offered at the Garner Performing Arts Center.
- f. Announcements:
 - i. Mr. Smith reminded the committee that there would not be a meeting in December and that we would meet on the 4th Monday in January.
- g. Adjournment:
 - i. Ms. Durham motioned for adjournment and Ms. Boone seconded the motion.
 - ii. The committee unanimously adjourned at 7:09.