

TOWN OF GARNER
Parks, Recreation & Cultural Resources
Advisory Meeting Minutes
Date: March 19, 2018

Date and Time: Pursuant to the Bylaws governing the Garner Parks, Recreation & Cultural Resources Advisory Committee, a meeting of the Advisory Committee was held on March 19, 2018 at 6pm.

1. Call to Order and Roll Call: The meeting was called to order at 6:07pm. The committee members present were: Lisa Sullivan– Chair, Bob Deaton- Vice, Chair Beverly Adams, Elmo Vance, Chris O'Connor, Althea Boone, and Ernestine Durham. Staff members present were: Sonya Shaw- Director, Rob Smith– Assistant Director, and Sara Shaw – Recreation Program Specialist. The committee members absent were: Byron Wade, Darlene Duncan- Sr Citizens Advisory Liaison and Ken Marshburn, Council Liaison.
2. Approval of the March Agenda:
 - a. Ms. Durham made the motion to approve the agenda and Ms. Boone seconded the motion.
 - b. The Agenda was unanimously approved by the committee.
3. Approval of the January Meeting Minutes:
 - a. Mr. Deaton motioned to approve the minutes and Ms. Durham seconded the motion.
 - b. The Minutes were unanimously approved by the committee.
4. Petitions and Comments from the Public:
 - a. Ms. Durham noted that she heard feedback on the Garner Showcase of Talent; that some of the audience members felt some of the acts were too long and were similar.
 - b. Mr. O'Connor shared that two cars had been broken into at Garner Recreational Park during a little league practice.
5. Committee Members Concerns/Comments: None
6. Senior Advisory Committee:
 - i. Mr. Smith reported that Senior Advisory Committee heard updates on the upcoming PRCR Comprehensive Plan and were beginning to set up elections for the next year.
7. Reports/Discussion Items:
 - a. PRCR Comprehensive Plan
 - i. Ms. Shaw presented an update on the PRCR Comprehensive Plan. The last Comprehensive plan was adopted in 2007, and a new plan is recommended every 10 years; a new PRCR Comprehensive Plan is required for PARTF grant opportunities and Department accreditation.
 - ii. Ms. Shaw noted that a new Comprehensive Plan would include a review of the current plan, citizen survey/input, an inventory/assessment of current operations and facilities, update the Open Space/Greenway Master Plan, create a capital improvement plan, and recommend future recreational services.
 - iii. Ms. Shaw stated that she hoped the RFP would be advertised in late March 2018, with responses due back by late April for interviews and selection.

Council could approve in May. We could then begin the process in July/August with a completion date summer 2019.

- b. Meadowbrook Park
 - i. Ms. Shaw stated that because of the timing it made the most sense to tie the planning/development of Meadowbrook Park into the PRCR Comprehensive Plan. After the consulting firm receives all the survey data and citizen input from the PRCR Comprehensive Plan, they would use the data to drive the development of Meadowbrook Park.
- c. Recreation Center Update
 - i. Ms. Shaw informed the committee that curbs and gutters have been installed and that the offices and meeting rooms were finally starting to take shape. Currently, there is no change in schedule with a completion date still projected for late summer 2018.
- d. Director's Report
 - i. Mr. Smith noted that the Lake Benson Boathouse had reopened with a very successful first weekend bringing over \$900 in revenue.
 - ii. The winter youth athletic leagues had recently concluded, and Mr. Smith expressed how beneficial those leagues were to the participants and volunteer coaches.
 - iii. Eggstravaganza is to be held on March 24. Hunts will be broken down into 4 age groups.
 - iv. Silver Follies are slated to be held at the GPAC on April 4, at 4pm.
- e. Citizen Inbox:
 - i. Ms. Shaw noted that Council Member Gra Singleton had expressed that he felt there was a need to restripe the back lot at the GPAC, and to update the lighting inside the gym at Avery Street Recreation Center.
- f. Miscellaneous: None
- g. Announcements:
 - i. It was announced that the Department Director, Sonya Shaw, was featured in the Member Spotlight for NRPA for her educational accomplishments and research.
- h. Adjournment:
 - i. Ms. Adams motioned to adjourn and Ms. Durham seconded the motion. The meeting was adjourned at 7:10.