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|  | <h1>Garner Police Department</h1> <h2>Written Directive</h2> | |
| | Chapter: 800 – Operations | |
| Directive: 830.04 – Traffic Engineering | | Effective Date: January 1, 2017 |
| Authorized by: Chief Brandon Zuidema | CALEA Standards: 61.3.1 | |
| | | Last Revision: May 1, 2014 |

830.4.1 - Purpose

The purpose of this directive is to establish guidelines for the Garner Police Department when working with local traffic engineering and highway department authorities to ensure close coordination and cooperation, which are essential to the maintenance of a safe and efficient highway system.

830.4.2 - Policy

The Garner Police Department will foster an on-going dialogue with other agencies involved in the transportation management system to ensure that channels of communication remain open and problems are resolved as quickly and as efficiently as possible. When requested, the Department will participate in transportation management planning concerning construction and/or reconstruction of traffic ways and facilities and in the drafting and/or review of engineering improvements and traffic systems managing planning. It shall be the duty and responsibility of each Garner Police Officer to be aware of and report any engineering-related problems.

830.4.3 - Agency Activities Related to Traffic Engineering

- A. Traffic safety on the roads within the Town of Garner is of paramount importance to the Department. The Department will work in cooperation with the N.C. Highway Patrol, the N.C. Department of Transportation (DOT) and the Town of Garner Engineering Department to ensure a safe yet effective traffic system in the Town of Garner.
- B. The Garner Police is responsible for traffic crash investigation within the Town limits. The Department is also responsible for the following:
 - 1. Enforcing traffic violations under N.C. General Statutes and local ordinances;
 - 2. Collecting and compiling traffic data;
 - 3. Analyzing crash and enforcement data; and
 - 4. Making recommendations to the Department of Transportation and the Planning and Engineering Departments based on the aforementioned collection and analysis of traffic data.

830.4.4 - Engineering Complaints and Suggestions (61.3.1)

- A. It is the responsibility of each officer to report any traffic engineering-related problems or any information that would improve conditions and safety for the public to the Traffic Safety Unit Sergeant so it can be documented and relayed to DOT and/or to the Town of Garner Engineering Department.

- B. The Department will furnish information to assist in developing programs, surveys, and studies to improve traffic-related conditions for the Town of Garner when requested.
- C. Explanations offered by motorists involved in crashes can be utilized; persons who violate traffic laws may offer reasons based on conditions beyond their control. Officers should be alert to such reports in order to determine why violations are occurring. Suggested reasons shall be validated and determined if validly reported.
 - 1. Examples of such information include, but are not limited to, the following:
 - a. Malfunctioning or improperly timed traffic signals;
 - b. Inadequate, lack of, or improperly placed directional warning or informational signs to alert drivers of a precautionary procedure, danger, turnoff, or route change;
 - c. Improper channelization and ineffective road signs and markings;
 - d. Poorly banked or maintained portions of roadways or streets; and
 - e. Natural or artificial obstructions, which contribute to inadvertent violations.
 - 2. If the reported deficiency is hazardous, the investigating officer will immediately notify the Raleigh-Wake Emergency Communications Center (RWECC) which will, in turn, notify the proper department or agency by telephone for appropriate action.

830.4.5 - Crash Data (61.3.1)

- A. Crash data is collected and reported by the Garner Police Department on the North Carolina Traffic Collision Report Form (DMV-349). This information is supplied to the North Carolina Department of Motor Vehicles who in turn forwards it to DOT for traffic engineering analysis.
- B. The Garner Police Department supplies specific data needed to analyze high traffic crash locations including, but not limited to, the following:
 - 1. Crash location;
 - 2. Crash Type;
 - 3. Day of Week;
 - 4. Distance;
 - 5. Object Struck;
 - 6. Time of Day; and
 - 7. Vehicle Maneuver/Action.
- C. The occurrence of a serious crash resulting from a hazardous roadway condition will be brought to the attention of the District Engineer for analysis. Prompt notification will permit the District Engineer to document the condition and maintenance of the roadway.
- D. The North Carolina Division of Motor Vehicles (DMV) publishes a monthly summary of data collected throughout the State. This data from DMV is to be disseminated to a Crash Reconstructionist, or other designated personnel, for review and to identify changed conditions that may require alteration in engineering or enforcement policies.