

**Town of Garner  
Town Council Minutes  
May 18, 2010**

The Garner Town Council met in regular session at 7:00 P.M. on Tuesday, May 18, 2010 in the Town Council Meeting Room

**COUNCIL MEMBERS PRESENT:** Mayor Williams, Mayor Pro-Tem Behringer, Council Members Kennedy, Johns, Marshburn and Singleton

**STAFF MEMBERS PRESENT:** Hardin Watkins, Town Manager; Rodney Dickerson, Assistant Town Manager; Bill Anderson, Town Attorney; Lin Jones, Finance Director; Frank Powell, Town Engineer; Tony Beasley, Economic Development Director; Reginald Buie, Neighborhood Improvement Manager and Michelle Howell Public Information Officer

**CALL MEETING TO ORDER**

**PLEDGE OF ALLEGIANCE** - Council Member Kennedy

**INVOCATION** - Council Member Kennedy

**PRESENTATIONS**

Habitat for Humanity Certificate of Appreciation-The Power of Seven Partnership presented to Mayor Ronnie S. Williams  
Presenter: Veronica Bitting, Faith & Community Relations Manager

Terry Chatfield, presented Community Covenant in Support of Military Families to Mayor and Council for signatures.

**RECOGNITION OF YARDS OF THE MONTH FOR MAY**

Hayes Chapel Christian Church, 315 E. Garner Road  
Received by: Jamie Proctor, Pastor 150<sup>th</sup> anniversary - started in 1859.

Brandon & Trish Foster, 110 Johnson Street

Clementine Harris, 603 November Street

**PETITIONS AND COMMENTS**

Ms. Nicholson spoke on behalf of the Greenbrier Homeowners Association. Because of downsizing, Ms. Nicholson will be moving away from Garner. She said she is proud to say that the Greenbrier residents have accomplished their goals while also maintaining respect for and working within the system. She said the success of Greenbrier is not dependent on the contributions of any one individual or just a few people, but that it has continuity and plenty of residents who will remain active and vigilant to our mission of protecting our neighbors and neighborhood. Ms. Nicholson said they are aware of a couple of projects that could significantly affect our neighborhood and to that end the residents will work to minimize and/or negate any impact on the community. She asked the Greenbrier residents to stand and be counted. She introduced Dennis Hazel, a native of Garner, as President and Elaine Jenkins, Vice President and a resident of Greenbrier for approximately 25 years; Board members Dorrine Fokes, Secretary, Claude Jenkins, Treasurer, Ruby Miller-Ousley, Historian/Archivist, Greg Richardson, Randolph Green and Maggie Tubulljea.

**ADOPTION OF AGENDA** - Council Member Singleton asked to remove item two, NC 50 sewer project from the Consent agenda to New Old Business as Item 2. Mayor Williams asked for a closed session to discuss an employee contract.

Motion: Marshburn  
Second: Singleton  
Vote: Unanimous

**CONSENT**

**Wake County Tax Report, March 2010**

The Wake County Board of Commissioners has approved non-cash rebates in the amount of \$8,190.78 for taxes from 2004 to 2008. These actions occurred in the period from March 1, 2009 to March 31, 2010 and are presented for approval.

Action: Tax Releases Approved

**Authorize Execution of Contract for Audit Services**

This contract between Cherry, Bekaert & Holland, LLP is for audit services in the year ending June 30, 2010. The proposed \$30,000 fee is the same as last year.

Action: Contract awarded to Cherry, Bekaert & Holland, LLP in the amount of \$30,000

Motion: Singleton  
Second: Behringer  
Vote: Unanimous

**END OF CONSENT**

**Authorization to Submit National Endowment for the Arts (NEA) Grant Application**

Presenter: John Hodges, Executive Director, Garner Revitalization Association

Mr. Hodges reported the National Endowment for the Arts (NEA) has a grant opportunity closing soon that I think we should apply for. The grant is the Challenge America Fast-Track Grant and is in the amount of \$10,000 and requires a 1:1 match. The purpose of the grant is to extend the reach of the arts to underserved populations. One of the four eligible projects focuses on marketing and promotions of activities in cultural arts districts. The following excerpt from NEA details this project type:

*The unified promotion of community-wide arts activities and resources to enhance cultural tourism or activities in cultural districts. Unified promotion is defined as the professional assessment, design, and/or distribution of public relations tools (calendars, Web sites, brochures, rack cards, signage, etc.) designed to benefit several local organizations. NOTE: Promotional projects for a single organization are not eligible.*

This opportunity is very timely as it includes several initiatives that we are collectively working on:

- The recommendation of the Historic Downtown Garner Plan to focus on the area around the Garner Historic Auditorium as an Arts and Cultural Center
- Request from Town Council and work being done by staff to increase marketing and usage of the Garner Historic Auditorium
- Proposed signage for the Garner Historic Auditorium

I have talked to the grants administrator to get some preliminary questions answered. The sign proposed for the Garner Historic Auditorium could be included in the grant proposal and the funds for the sign, once approved by Council, could count as our match. Work could begin on the sign even before

the grant award is announced. Partnerships between the Town, GRA, Towne Players and other arts and performance groups would meet the multi-organization requirement. The grants administrator also feels confident that we can meet the overall requirement of extending arts to underserved populations in several ways.

Council Member Kennedy asked if this match is from the Town or GRA. Mr. Watkins said the match will be paid by the Town noting the signs are budgeted in 2010-2011.

Council Member Marshburn asked if the Parks and Recreation Advisory Committee could review this matter.

Action: Authorization of NEA Grant in the amount of \$10,000

Motion: Kennedy

Second: Singleton

Vote: Unanimous

#### **Award Bid for NC 50 Sewer Extension Project**

Mr. Powell presented the following staff report:

Bids were opened for the referenced project at 10:00 AM today. Six (6) bids were received. The low bidder for the base bid was Blackmon Contracting at a bid of \$79,265.00 and the low bidder for the base bid plus Alternate No. 1 was Blackmon Contracting at a bid of \$85,155.00. The Engineers estimate for the base bid is \$76,835 and for the base bid plus Alternate No. 1 is \$83,745.

The base bid reflects the project as originally proposed and is the construction amount that will be used to calculate the property assessments. Alternate No. 1 provides for a sewer main extension to the unimproved Earl McLamb property to the north instead of installing just a service to that property. The additional cost of Alternate No. 1 would be totally at the expense of Mr. McLamb and would have no bearing on the assessment amount that Mr. McLamb will owe for the other properties that he owns in the project area.

It is noted that the preliminary construction estimate prepared over a year ago that was used to develop the estimated assessment amounts was approximately \$54,000. The project construction cost has increased mainly due having to install the sewer line deeper to adequately serve all the dwellings by gravity flow along with additional NCDOT requirements concerning the bore crossing on NC 50. Based upon the low bid the assessment amount for each property owner would be about \$7,700 versus the preliminary estimate amount of \$6,300. The revised assessment amount reflects adding the thirteenth parcel (McLamb tract to the north) to the project. Both of these figures are exclusive of easement costs.

**This Bid Tabulation is presented in these minutes as attachment One and will remain a permanent part of this record.**

Mr. McLamb has reviewed the additional cost of Alternate No. 1 and has paid the cost of this alternate. As such Mr. Powell said he recommends that the Town Council award the base bid plus Alternate No. 1 to Blackmon Contracting in the amount of \$85,155.00. A copy of the bid tabulation is enclosed in the agenda.

Mr. Powell said it is the desire to move as expediently as we can, hoping this job can be complete before NCDOT begins work on the New Rand Road

project. If that happens, sewer will already be installed in case there is a need to tie on because of the road project.

Council Member Singleton said he has received calls from residents who are concerned about the possible increase in assessments for the project. The original estimate was \$6,300.

Mr. Powell explained the reasons why the project cost increased:

- 1) The sewer line is deeper than expected and they had to make sure all have gravity sewer.
- 2) Regarding the bore crossing, the original estimate was from one side to the other of existing pavement. N.C. Department of Transportation wants the distance based on the future widening of NC 50 and not existing.
- 3) Normally steel pipe or ductile iron pipe is used. N.C. Department of Transportation required the use of restrained joint pipe.

In addition, the estimated cost of \$6300 per property did not include easements, which are included in the total project cost. Some residents have been paid or received credit for easements.

Mr. Powell presented calculations based on three different scenarios. **This document is presented in these minutes as attachment Two and will remain a permanent part of this record.**

Mr. Watkins said the decision before the Council tonight is 1) do you want to undertake the project, 2) do you agree with the selection of Blackmon Contractors and 3) select an assessment amount.

Mr. Anderson said that the assessment amount will need to be determined after the completion of the project; at that time, a public hearing will be held to set an assessment amount.

Council Member Marshburn asked if this means the project cost upon completion would be more or less than proposed now. Mr. Powell said it could change a small amount, but shouldn't be more.

Mayor Williams explained this is not a public hearing, but he would like to give the residents an opportunity to voice their opinions.

Mr. Billy Stuart, 1000 New Rand Road, said he does not understand all of the figures. Originally \$6,300 was divided by 12 property owners. Now there are 13 property owners. He said he feels it should have reduced the \$6,300. Mr. Stuart said what is being presented now is \$2,000 more. He said he agreed to move forward with the project when the cost was \$6,300, but he would not have agreed to pay \$2,000 more. Mr. Stuart said the residents need to know what the assessment will be before they can make a decision.

Council Member Marshburn asked if the assessment cost stays within the \$6,300 range, would the residents find this acceptable. Mr. Stuart explained that all but two residents are represented here tonight.

Mr. Glen Barefoot, 1401 Benson Road said, speaking for himself, the cost for his property is close to the original estimate; however, other costs are much more. He said he did not think people will agree to the project without knowing the cost. He asked if the project is dropped now, who will pay for the engineering design fees.

Mr. Alfred Elmore, 914 New Rand Road said he agrees with what he has heard from others and he is shocked with the new figures. Mr. Elmore said \$6,300 is the estimate they have been working with since the beginning. He said he

understands how an estimate can change. He said if the assessment remains close to the estimate or maybe a little more he is willing to go along, but he cannot agree with the larger figure.

Ms. Sue King, Benson Road, asked if a contingency can be added as a part of the contract so that the cost stays close to the \$6,300 and asked if they could set up a meeting to get an explanation of the three costs scenarios presented by Mr. Powell.

Council Member Kennedy said the Council needs to fix this amount tonight. He said he felt they had a moral obligation to remain "in the ballpark".

Mayor ProTem Behringer said she would support the Town paying a portion of the project cost.

Council Member Singleton said we should not make a decision tonight and felt everyone needed an opportunity to read and understand the information presented by Mr. Powell. Mr. Powell said he will be happy to meet with the group or individually and suggested they give him a call. Ms. King said she felt everyone should meet at the same time.

Mr. Ed Harrelson, 1104 New Rand Road thanked the Council for looking at this issue. He said he has been having problems with his septic system. He asked the Council to consider their plight, having been in the town limits for many years and water and sewer have not been available. He thanked the Council and asked them to consider that in addition to the assessments, the property owners still have to pay to hook onto sewer.

Action: Tabled until May 25, 2010

Motion: Kennedy  
Second: Singleton  
Vote: Unanimous

Action: Recess and return to discuss the Garner Volunteer Fire-Rescue Budget

Motion: Kennedy  
Second: Marshburn  
Vote: Unanimous

### **Budget Work Session**

This is the third of three scheduled work sessions on the Town's FY 2010-2011 Budget. Adoption is scheduled for June 28, 2010. The public hearing will be held on June 7, 2010.

1. Discussion of Fire Department Budget
2. Overview of Capital Finance Research by Davenport and Company
3. Discussion of Employee Efficiency Study and Water/Sewer Capacity Needs Study
4. Discussion of Plans to move toward direct numbers.

### **Garner Volunteer Fire Department Budget**

Mr. Poole said he will begin with continuing discussions from the May 13 budget meeting. He noted Council Member Kennedy requested to know the amount of their fund balance. Mr. Poole said the auditor will get that information, but she has been very busy.

Since that meeting, the Wake County Fire Commission recommended approval of their budget in the amount of \$1,588,373 which now must go to the Wake County Commissioners for final approval. He said he met with Mr. Jones this afternoon regarding the budget submittal to the Town. **(This document is presented in these minutes as attachment Three and will remain a permanent part of this record.)** He hasn't had a chance to present the budget to get approval from the Board yet. The budget approval from the County mirror's the County staff merit raise; Mr. Joe Durham, Assistant County Manager said this year there will not be a raise. Based on that, Mr. Jones requested the merit from Garner's budget submittal be removed.

Mr. Poole said this is a good starting point. He said there are a few minor questions he wanted to get answers to and then present this to Board for their approval. He said they need clarification whether merit raises were deducted out of the total.

Mr. Kennedy said the purpose here is to disclose the Fire Department needs.

Mr. Kennedy said his understanding is that the Wake County budget in which the Town is cost sharing did not approve the expansion of an assistant fire chief position. Mr. Poole said the administrative assistant salary is being appropriated toward his position. Council Member Kennedy asked how they funded a position when they know she has been let go. Mr. Poole said the captain position has not been filled yet and some of the administrative assistant salary went toward the assistant chief position.

Council Member Kennedy noted that a double payment was made on the debt service for Station Three. Mayor ProTem Behringer asked how that happened. Mr. Jones explained that Town staff just found out over the last few years about the Wake County's budget process. Before the County went to fire tax district, each district has its own tax levy. At some point, Wake County went to unified tax district of \$.10 and then had to have a system to allocate that money.

Council Member Kennedy said there are two things that may have happened: 1) nobody knew what was in county budget and what it was cost sharing, or 2) somebody in the fire department knew about the county budget and didn't tell anyone. He noted the Town did not have the cost share amount last year.

Mr. Poole again said this budget submittal is a good starting point.

Council Member Kennedy said this submittal is almost \$200,000 more than what our budget can stand; we must figure out how to get within our means.

Mr. Poole said within this year's budget, the Town will get a new fire station, a truck and seven positions for \$100,000; that cost share from town perspective is phenomenal.

Council Member Kennedy said that last year, the fire department operated on \$1,630,000. This budget request is for \$1,764,789S. We must figure out a way we can make this work, hopefully we can work together with the funds that are available.

Council Member Behringer said the Manager needs all the support he can get. The Council has full responsibility of fire department and there has been some mismanagement; the fire department has been given money and not been held accountable.

Mr. Poole said he refuses to cut services, noting they ride short staffed anyway. He said he refuses to put the fire fighters in jeopardy and put less people there because of politics. He said we all have to work together and if we work together, it can be done. He said they respond to 4500 calls a year with three fire trucks. The level of service with the people we provide is second to none.

Council Member Singleton said there is some mismanagement and that person responsible is still there. He said they are making positive changes, but the past is what got us here.

Mr. Poole said they are understaffed in the administration department and are behind compared to most fire departments. He said they need to grow in administration. SIO will come back in to reevaluate and they will look at that. We should have one person dedicated to training certification and insurance rating.

Council Member Kennedy said he feels we identified some issues and the Council has a scheduled Work Session next Tuesday.

Mr. Poole commented that if we are all clearer now than before, we are all doing our jobs. Council Member Kennedy said he is glad to see both board getting engaged, there was time when they weren't.

### **Overview of Capital Finance Research by Davenport and Company**

Mr. Jones presented the following report:

1. Reviewing the Town's past financial performance and based on that information they will develop assumptions to use in projecting future revenues and expenditure
2. Developed Peer Group Medians with which to compare Town of Garner. These include NC towns and cities with similar bond ratings.
  - a. General fund balance as a percent of Revenues
  - b. 10 year debt payout ratio
  - c. Debt per capita
  - d. Debt to assessed value
  - e. Debt service expenses as percentage of total expenditures
3. Determine the Town's debt affordability and measure the impact of funding the Capital Improvement Plan
4. Use key financial ratios to measure the impact of potential future borrowings and help establish financial policies and guidelines
5. Establish a financing plan the produces minimal impact on future revenue needs while maintaining a healthy financial position

Met with Davenport on April 26 to review the Capital Needs and assumptions to be used.

Meeting scheduled for May 21 to review changes and verify that assumptions used are indeed valid.

Anticipate a final product, including recommend financial policies by late summer or early fall of 2010.

On Tuesday May 11 we had a telephone interview with Standard and Poor's bond rating agency. Purpose was to provide updated information about the Town that S&P will use to review our bond rating.

We expect their information to be released in about 2 weeks.

#### **Town of Garner Adjustments to the 2010-2011 Recommended Budget**

The Manager presented a summary of changes since May 3.

**This document is presented in these minutes as attachment Four and will remain a permanent part of this record.**

He asked if there is a need for an employee efficiency study and asked their opinion on the need for a consultant to determine water and sewer capacity needs.

Council Member Marshburn said he feels we will be behind the "8 ball" if we wait. Council Member Kennedy agreed that we will need someone to help us manage our personnel costs and feels it appropriate to earmark funds out of 2009 - 2010 contingency.

Council Member Marshburn said he is more concerned with consultant to give us guidance on a water and sewer capacity.

Council Member Kennedy said the City of Raleigh has offered the Town a million gallons of capacity for \$14 million. This is a big number and the recent population data projects 160,000 in Garner's Urban Service Area. Recent data is difficult to assess for example do we use recent data or do we use historical data. We need to incorporate what we feel is Raleigh's incentive rate, what new regulations might Raleigh implement, the water use and wastewater demand and do we add a 4% factor and then 3% factor. There is millions of dollars we could waste or under estimate. He said the Local Government Commission will likely require a study if we use bond money.

Mayor Williams said if we are cutting the budget, what will the public think of us spending money on consultants? Council Member Kennedy said the money will come out of this year's budget. This is an investment that will keep us from wasting money; we can certainly make our case of a sound business practice. It will help us make big decisions.

Council Member Kennedy asked the manager to provide costs for the consultants.

Council Member Marshburn said he would agree if consultants can help us process this. Mayor ProTem said she feels it will save us money down the road.

Council Member Singleton said the water and sewer analysis seems to be the most pressing at this time, noting we need a decision by June 2011. He said he feels we need to pick one study.

Mayor Williams said just because we have money left over doesn't mean we need to spend it. Mr. Watkins said the Ms. Cain has already begun the employee efficiency study.

Mr. Watkins said staff will provide cost estimates on the water/sewer capacity study and the employee efficiency study at the first meeting in June.

#### **Alternative Plan for Receptionist Duties**

Mr. Dickerson presented the staff's plan which is presented in these minutes as attachment Five and will remain a permanent part of this record.

Mr. Watkins asked the Council's expectation on future budget work session. Council Member Kennedy said he feels the budget matters can be resolved by the first meeting in June.

#### **Committee Reports - None**

#### **Manager Reports**

1. Star Tracker
2. Building Permit Activity for April
3. Personnel Activity for April
4. Invested Funds
5. Lakeside Drive Flooding Update

Mr. Dickerson said this flooding issue came up last year and was caused by beavers building dams and dens. When the water level rose, the Town Staff asked and received help from the City of Raleigh. The Town and City of Raleigh staff cleaned the area and the water level went down; they thought the problem had gone away. In March of this year, staff received a call that the water level is back up. The situation is considered nuisance flooding and will be a recurring problem. The property owners have given us permission to trap beavers. Mr. Dickerson said he contacted a beaver expert who feels there are likely upwards of nine beavers. He will visit the site at no charge and provide an assessment. Mr. Dickerson asked if the Council had an interest in funding all or part of the trapping of beavers. The City of Raleigh will be contacted to see if there is an interest in cost sharing. The property owner doesn't want to bear any cost.

The Council agreed to move forward in getting rid of the beavers causing the flooding. Mr. Anderson said this matter will qualify under nuisance abatement which will order homeowners to do it and pay for it.

Council Member Kennedy said he is not inclined to go that route.

#### **Attorney Reports - None**

#### **Council Reports**

#### **Council Member Kennedy**

- He said the Town's property at the northeast corner of Avery Street and Garner Road looks good. He commended the Public Works Department for keeping Garner looking good.

#### **Mayor Pro Tem Behringer**

- She asked when Main, Montague and Pearl Streets will be resurfaced.

#### **Council Member Marshburn**

- He suggested the Town send a letter to the Wake County Manager regarding the decision to keep the Southeast Regional Library open.
- He reported on "Operation In As Much" which was an initiative of several local churches. Assistance was provided to residents with general things, i.e., junk removal and yard work. He commended the Town staff in helping the trash/junk pick up.
- He asked the status of the burned house on Timber Drive. Mr. Anderson said progress has been made. Mr. Ray issued an order requiring renovation or demolition; statutes require a 60 day gap. They are hoping someone will do something in the meantime.

Closed session pursuant to N.C.G.S. 143-318.11(a) (3) to discuss an employee contract.

Motion: Singleton  
Second: Behringer

**Adjournment 11:00 pm**

Motion: Kennedy  
Vote: Unanimous

Highway 50 Sanitary Sewer Extension

ITEM	ITEM DESCRIPTION	QTY	UNIT	Engineer's Estimate		Blackmon Contracting		Triangle Grading & Paving		Seaside Environmental		CSSI		Pipeline Utilities		J.F. Wilkerson	
				UNIT PRICE	ITEM TOTAL	UNIT PRICE	ITEM TOTAL	UNIT PRICE	ITEM TOTAL	UNIT PRICE	ITEM TOTAL	UNIT PRICE	ITEM TOTAL	UNIT PRICE	ITEM TOTAL	UNIT PRICE	ITEM TOTAL
1	Mobilization/Demobilization (3% Max) removal up to 12" Dia.)	LS	1	\$ 2,200.00	\$2,200.00	\$ 2,375.00	\$2,375.00	\$ 2,600.00	\$2,600.00	\$ 4,000.00	\$4,000.00	\$ 7,000.00	\$7,000.00	\$ 4,229.00	\$4,229.00	\$ 2,800.00	\$2,800.00
2	Clearing & Grubbing (including tree removal up to 12" Dia.)	LS	1	\$ 650.00	\$650.00	\$ 3,400.00	\$3,400.00	\$6,000.00	\$6,000.00	\$ 3,000.00	\$3,000.00	\$ 3,400.00	\$3,400.00	\$3,987.00	\$3,987.00	\$4,000.00	\$4,000.00
3	8" PVC sewer, SDR 35	LF	650	\$ 38.00	\$24,700.00	\$ 25.00	\$16,250.00	\$33.00	\$21,450.00	\$ 65.00	\$42,250.00	\$ 132.00	\$85,800.00	\$81.00	\$52,650.00	\$46.75	\$30,356.25
4	8" D.I.R.J. Sewer Pipe CL 50	LS	125	\$ 45.00	\$5,625.00	\$ 32.00	\$4,000.00	\$50.00	\$6,250.00	\$ 80.00	\$10,000.00	\$ 70.00	\$8,750.00	\$34.00	\$4,250.00	\$67.47	\$8,433.75
5	Service Lateral	EA	13	\$ 930.00	\$12,090.00	\$ 625.00	\$8,125.00	\$700.00	\$9,100.00	\$ 2,000.00	\$26,000.00	\$ 1,100.00	\$14,300.00	\$1,100.00	\$14,300.00	\$875.00	\$11,375.00
6	Reconnect Existing Sewer Service Lateral	LS	1	\$ 450.00	\$450.00	\$290.00	\$290.00	\$1,500.00	\$1,500.00	\$ 2,000.00	\$2,000.00	\$ 2,500.00	\$2,500.00	\$1,100.00	\$1,100.00	\$1,175.00	\$1,175.00
7	4' Dia. Precast Manhole	EA	4	\$ 2,400.00	\$9,600.00	\$2,000.00	\$8,000.00	\$2,600.00	\$10,400.00	\$ 3,500.00	\$14,000.00	\$ 3,000.00	\$12,000.00	\$3,100.00	\$12,400.00	\$2,350.00	\$9,400.00
8	16" Steel Encasement Pipe	LF	110	\$ 52.00	\$5,720.00	\$195.00	\$21,450.00	\$180.00	\$19,800.00	\$ 405.00	\$44,550.00	\$ 700.00	\$77,000.00	\$205.00	\$22,550.00	\$170.00	\$18,700.00
9	Temporary Seeding/Mulching	AC	1	\$ 2,000.00	\$2,000.00	\$1,150.00	\$1,150.00	\$500.00	\$500.00	\$ 1,600.00	\$1,600.00	\$ 1,500.00	\$1,500.00	\$1,900.00	\$1,900.00	\$500.00	\$500.00
10	Permanent Seeding/Mulching	AC	1	\$ 2,000.00	\$2,000.00	\$1,725.00	\$1,725.00	\$1,500.00	\$1,500.00	\$ 2,500.00	\$2,500.00	\$ 1,500.00	\$1,500.00	\$1,900.00	\$1,900.00	\$500.00	\$500.00
11	Erosion Control	LS	1	\$ 4,300.00	\$4,300.00	\$7,500.00	\$7,500.00	\$2,500.00	\$2,500.00	\$ 3,850.00	\$3,850.00	\$ 3,200.00	\$3,200.00	\$5,900.00	\$5,900.00	\$4,140.00	\$4,140.00
14	Total Base Bid				\$76,835.00		\$79,265.00		\$89,300.00		\$169,000.00		\$243,350.00		\$141,365.00		\$96,161.25
17	Alternate No. 1																
18	8" DI Sewer Pipe, Class 50	LF	110	\$ 41.00	\$4,510.00	\$38.00	\$4,180.00	\$50.00	\$5,500.00	\$ 80.00	\$8,800.00	\$ 75.00	\$8,250.00	\$29.00	\$3,190.00	\$59.53	\$6,588.30
19	4' Dia. Precast Manhole	EA	1	\$ 2,400.00	\$2,400.00	\$1,710.00	\$1,710.00	\$2,600.00	\$2,600.00	\$ 3,500.00	\$3,500.00	\$ 2,750.00	\$2,750.00	\$2,442.00	\$2,442.00	\$2,035.00	\$2,035.00
20					\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
21	Alternate No. 1 Total				\$6,910.00		\$5,890.00		\$8,100.00		\$12,300.00		\$11,000.00		\$5,632.00		\$8,627.30
23																	
24	Total Bid Base + Alternate				\$83,745.00		\$85,155.00		\$97,400.00		\$180,300.00		\$254,350.00		\$146,998.00		\$106,788.55

HW 50 Sewer Assessments

Original Assess. Estimate \$6,300.00  
 Engr. + Const. + Ease Assess. \$8,826.29  
 Original + Easement Assess. \$7,444.37  
 Engr. + Const. Assess. \$7,681.92  
 Easement Total \$14,876.75

Name	Easement Payment	Full Assessment \$8,826.29			Original Assess. + Easements (only) \$7,444.37			Actual Engr. + Const. (only) \$7,681.92		
		Full Assessment	Net Full	% Change	Orig. + Ease. Assessment	Net Orig. + Ease. Assess.	% Change	Engr. + Const. Assessment	Net Assessment	% Change
Earl McLamb *	\$1,148.00	\$8,826.29	\$7,678.29	21.9	\$7,444.37	\$6,296.37	0.00	\$7,681.92	\$6,533.92	3.7
Glenn Barefoot	\$446.25	\$8,826.29	\$8,380.04	33.0	\$7,444.37	\$6,998.12	0.11	\$7,681.92	\$7,235.67	14.9
Ronald Thompson	\$818.25	\$8,826.29	\$8,008.04	27.1	\$7,444.37	\$6,626.12	0.05	\$7,681.92	\$6,863.67	8.9
Phil King	\$1,272.75	\$8,826.29	\$7,553.54	19.9	\$7,444.37	\$6,171.62	-0.02	\$7,681.92	\$6,409.17	1.7
Perry Kirch	\$208.75	\$8,826.29	\$8,617.54	36.8	\$7,444.37	\$7,235.62	0.15	\$7,681.92	\$7,473.17	18.6
Craig McLamb	\$749.75	\$8,826.29	\$8,076.54	28.2	\$7,444.37	\$6,694.62	0.06	\$7,681.92	\$6,932.17	10.0
Earl McLamb	\$2,230.00	\$8,826.29	\$6,596.29	4.7	\$7,444.37	\$5,214.37	-0.17	\$7,681.92	\$5,451.92	-13.5
Alfred Elmore	\$2,266.75	\$8,826.29	\$6,559.54	4.1	\$7,444.37	\$5,177.62	-0.18	\$7,681.92	\$5,415.17	-14.0
Billy Stuart	\$2,067.00	\$8,826.29	\$6,759.29	7.3	\$7,444.37	\$5,377.37	-0.15	\$7,681.92	\$5,614.92	-10.9
David Brewer	\$1,699.00	\$8,826.29	\$7,127.29	13.1	\$7,444.37	\$5,745.37	-0.09	\$7,681.92	\$5,982.92	-5.0
Ed Harrelson	\$1,380.00	\$8,826.29	\$7,496.29	19.0	\$7,444.37	\$6,114.37	-0.03	\$7,681.92	\$6,351.92	0.8
Jaan Utro	\$640.25	\$8,826.29	\$8,186.04	29.9	\$7,444.37	\$6,804.12	0.08	\$7,681.92	\$7,041.67	11.8
McLamb Tract (north)	\$0.00	\$8,826.29	\$8,826.29	40.1	\$7,444.37	\$7,444.37	0.18	\$7,681.92	\$7,681.92	21.9

Engineering \$20,600.00  
 Construction \$79,265.00  
 Easements \$14,876.75  
\$114,741.75

\* not assessable (existing service available)

FIRE DEPARTMENT FUNDING CALCULATION  
Y/E 6/30/11

	<u>FY 2010-2011</u>
Total Approved by Wake County	1,570,319
Less:	
Fire Fighter Position	(43,623)
Wake County Share of Station 4	(310,543)
Lump sum Payment	<u>(7,500)</u>
	<u>(361,666)</u>
Wake County portion of Cost Share (45.3%)	<u>1,208,653</u>
Total Cost Share amount	<u>2,668,108</u>
Town of Garner portion of Cost Share (54.7%)	1,459,455
Items not included in cost share	
Fire Fighter Position	43,623
CAD/800 MHZ	40,189
Ladder Truck Debt Service	78,200
Rescue Truck Debt Service	<u>53,755</u>
	<u>215,767</u>
Non Wake County Cost before Station 4 & New Truck	1,675,222
Station 4 Cost	
Wake Co share (84.5%)	310,543
Total Cost of Station 4	367,507
Non Wake County share of Station 4 (15.5%)	56,964
New Truck Cost	
Total Cost	340,000
Non Wake County Share of Cost (54.7%)	185,980
Annual Debt Service (\$185,980 for 7 years @ 6%)	32,603
Total Non Wake County Funding	<u>1,764,789</u>

5/18/10

## Attachment Four

Town of Garner  
Adjustments to Recommended Budget  
2010-2011

	Revenues	Expenses
Per Recommended Budget	22,454,060	22,454,060
Town Attorney		
Professional Services		
Increase Attorney's annual contract from \$73,200 to \$84,000		10,800
Travel		
Reduce travel from \$2,091 to \$750		(1,341)
Inspections - Adjust RIF amounts to actual		
Salary		23,922
FICA		1,830
Insurance		2,158
Retirement		(1,373)
Parks & Rec Administration		
Travel - formula area omitted one travel item		1,530
Legislative - 5% salary reduction		
Town Council		
Salary		(2,727)
FICA		(209)
Legislative		
Town Council		
Contingency		(34,590)
	22,454,060	22,454,060
Contingency Balance		
Beginning		101,100
Reductions		(34,590)
Balance		66,510

**Town of Garner**  
**Alternative Plan for Reception Duties**  
**May 2010**

In order maintain quality service to Town Customers, we propose the following:

1. Phone calls

• Short Term

- The general Town number of 772-4688 will no longer be published or distributed. Because the number has been in existence for some time and is still on circulated material, the Town will continue to answer calls to that number. Calls to 772-4688 will be routed to the Finance Department.
- Publish Department main numbers on the web site and the Community Bulletin Board on the PEG Channel. Administrative Assistants will answer general calls for their Department.
- Post on Chamber of Commerce Website and notification list.
- Send information to approximately 800 people on the Town's citizen newsletter data base.
- Direct staff to provide their direct dial phone number when leaving a message.
- Add individual department numbers to online White Pages and Blue Pages.
- Departments with individual letterhead will change to the general department phone number
- Place information in newspapers.
- Include direct phone numbers in employee's "signature" in outgoing email messages.
- Direct all staff to input direct employee numbers in cell phone contact list.
- After hours message will remain the same

- Long Term
  - Change to individual direct lines on business cards as new sets are ordered.
  - Add individual department numbers to printed White Pages. Deadline has passed for 2011.

2. Foot traffic

- Install clear directional signs to individual departments.
- Prepare Office Assistants in Parks and Recreation, Inspections and Planning to assist and direct walk in customers. In the afternoons, Engineering Office Assistant will be able to greet customers for Engineering and IT Departments.